



EDUC495/496 Collaboration Log

School/Colleagues

Date	Event/Activity	Purpose	Role	Outcome/Result
1/10/17 7:45-8:15	Shout Outs, Look Outs (SOLO)	Draw attention to students who are excelling (Shout Outs) and those who are struggling (Look Outs).	Participant	All classroom teachers, SPED teachers, counselors, and Vice Principal are on the same page about those students.
1/11/17 7:30-8:20	PLC Leadership Meeting	Heads of each department/PLC meet to catch up on what each individual PLC is focusing on.	Participant	-Discussed consistencies in the school and academic departments and how to expand them -Brainstormed PD conferences for next year.
1/12/17 7:30-8:15	English Department Meeting	(All English teachers 7-12) PLC Meeting	English PLC Member	-Discussed AP training and summer workshopping -Discussed integrating media literacy standards in the classroom.
1/19/17 7:30-8:15	English Department Meeting	PLC Meeting	English PLC Member	Discussed how to effectively use formative assessment
1/20/17 12:30-2:00	Staff Meeting	Open communication between teachers and administration	Participant	Discussed end of the semester and problems with the Grading for Learning Initiative
1/20/17 2:00-3:00	Mental Health Seminar	Continuing education	Attendee	Seminar on how to best support students with mental health issues
1/26/17 7:30-8:15	English Department Meeting	PLC Meeting	English PLC Member	Worked on implementation of writing standards
1/27/17 9:00-12:00	High School Dance	Community building	Chaperone	Students had fun.
1/28/17	One Act Subsections	Extracurricular	Attendee	Supported several of my students in their extracurricular involvement

2/2/17 7:30-8:15	English Department Meeting	PLC Meeting	English PLC Member	Worked on implementation of writing standards and upcoming workshop days
2/8/17	Staff Meeting	Open communication between teachers and administration	Participant	Went through a reflection and input form in interdisciplinary groups
2/9/17 7:30-8:15	English Department Meeting	PLC Meeting	English PLC Member	Worked towards departmental goals for scope and sequence
2/14/17 7:30-8:15	Shout Outs, Look Outs (SOLO)	Draw attention to students who are excelling (Shout Outs) and those who are struggling (Look Outs).	Participant	All classroom teachers, SPED teachers, counselors, and Vice Principal are on the same page about those students. I was able to make several contributions. The students who receive Shout Outs receive recognition and a prize.
2/16/17 7:30-8:15	English Department Meeting	PLC Meeting	English PLC Member	Worked towards departmental goals for scope and sequence
2/23/17 7:30-8:15	English Department Meeting	PLC Meeting	English PLC Member	Worked towards departmental goals for scope and sequence
3/2/17	English Department Meeting	PLC Meeting	English PLC Member	Discussed parent teacher conferences and establishing greater consistency in teaching writing skills.
3/9/17	English Department Meeting	PLC Meeting	English PLC Member	Discussed parent issues with questionable content in novels and how that can be avoided in the future.
3/14/17	PLC Leadership Meeting	Heads of each department/PLC meet to catch up on what each individual PLC is focusing on.	Participant	Discussed Grading for Learning in relation to quarter grades as well as department goals for professional development.
3/23/17	English Department Meeting	PLC Meeting	English PLC Member	Discussed MCA prep and accommodations for one of the English Teachers, who is taking a leave of absence for her health.
4/5/17	Staff Meeting	Open communication	Participant	Discussed MCA plans, students surveys, and

		between teachers and administration		budget needs for the next school year.
4/5/17	Mock Interview	Principal Kreft did a mock interview with me to help me prepare for the interview process.	Interviewee	Principal Kreft asked me questions that he uses in a typical interview and gave me feedback after I gave my answer.
4/6/17	English Department Meeting	PLC Meeting	English PLC Member	Went over book inventory and finalized the book order for the next school year.

Narrative Summary:

I was able to participate in a variety of professional development groups and meet teachers in a variety of grade levels and content areas. It was very interesting to see how different departments would have such different cultures and attitudes towards various topics, particularly the Grading for Learning initiative. I really valued my interactions with the English Department each week. Their primary objective is currently to develop a unified scope and sequence that adequately addresses each standard. It was interesting to see how difficult, yet satisfying that large scale collaboration was. One of the other members of the PLC, Ms. Perkins, became an invaluable ally to me during my time at Belle Plaine. As a veteran teacher of forty-three years, she had so many valuable insights and so much wisdom to share with me. Her encouragement was a huge part of my success. Although less formal in nature, by having lunch in the lounge and visiting the library during my prep period, I was able to network and build relationships with many of the faculty and staff members. In my twelve weeks at the school, I had no negative experiences with any faculty or staff members. Perhaps the most constructive professional collaboration that I took part in was my mock interview with Principal Kreft. He asked various questions that he uses in the interview process

Families

Date	Event/Activity	Purpose	Role	Outcome/Result
1/28/17	One Act Subsections	Extracurricular	Attendee	Was able to meet and interact with a few of the parents of my students.
2/27/17	Parent/Teacher Conferences	Parents have an opportunity to meet with teachers to discuss student progress.	Meeting leader	Meeting with the parents of my students was really enjoyable. A few of the students also attended the conferences. I would have liked to see higher attendance. Only 15 of my students had parents come in.

Narrative Summary:

Although my parent and family contact was limited, I really appreciated the time that did have with some of the parents. Our interaction gave me a better understanding of the student's home life and adult influences. I also was glad to have a chance to give positive feedback about the student's progress and presence in the classroom.

Community

Date	Event/Activity	Purpose	Role	Outcome/Result
	Autism Panel	Community members with ASD came in and talked to the class to give them insights about how autism affects daily life.	Coordinator	The main character in the novel <i>The Curious Incident of the Dog in the Night-Time</i> has autism and this panel helped the students to gain better background knowledge going into the unit.
	Donuts & Deli Visit	Provide students with a chance to celebrate their accomplishments in the classroom and support a local business.	Coordinator/ Chaperone	The students enjoyed themselves and were able to share their work in a fun atmosphere.

Narrative Summary:

My community involvement outside the school was very limited. However, the Autism panel was a really interesting experience. Both the students and I learned a lot from it and I do believe that it was a successful pre-reading activity. One thing that I found interesting in Belle Plaine, was that the school was one of the central aspects of the community. Due to the size of the town, many school events, such as athletic competitions and fine arts performances, were community wide events.

Date

Cooperating Teacher(s)

Student Teacher

Type your summary and reflection in the form provided. Attach the fully developed logs. You may prepare a separate log for each placement or generate one combined document.

Examples of Collaboration:

School/Colleagues: Improve total learning environment through team, department, committee, and faculty meetings; discussions with support staff (psychologist, nurse, counselor...); school plays, sports events, dances, clubs, open houses, etc.

Families: Support student learning and well-being through curriculum letters, newsletters, notes, phone calls, informal and formal parent conferences, home visits, volunteers, etc.

Communities: Link school, learning, and community resources through contact with social agencies, field trips, speakers, conferences, newspaper, businesses, government, park clean-up, nursing homes, charities, etc.